

**LIBRARY ADVISORY COMMISSION
CITY OF MILPITAS
Monday, May 15, 2006**

APPROVED MINUTES

Minutes: Meeting of the Library Advisory Commission (LAC)
Date of Meeting: May 15, 2006
Place of Meeting: Milpitas City Hall, 455 E. Calaveras Blvd.,
Committee Conference Room

Call to Order: Chairperson Hay called the meeting to order at 7:00 p.m.

I. Roll Call
Commissioners Present: Hay, Aoalin, Montano, Chou, Estandarte
Commissioners Absent: Stephens, Wang
Alternates Present: Estioko
Alternates Absent: Phan
City Council Liaison Present: Councilmember Giordano
City Staff Present: Recreation Program Coordinator Bueno
Principal Administrative Analyst Cindy Maxwell
County Staff Present: Community Librarian Arbaugh
County Librarian Melinda Cervantes

II. Seating of Alternates
Alternate Estioko was seated for Commissioner Stephens.

III. Flag Salute
Chairperson Hay led the Commission in the Pledge of Allegiance

IV. Approval of Minutes

MOTION to approve with the following changes to minutes of January 9, 2006:

- 1) Page 2, Section VI, change "Literacy" to "Literary."
- 2) Page 4, Section X: change "County Librarian" to "Deputy County Librarian."

MOTION to approve the Minutes of March 20, 2006 as amended.
M/S: Aoalin/Estandarte Ayes: All

V. Announcements and Correspondence:

Chairperson Hay announced a Public Forum regarding Measure A and I on May 18, 2006, held 7:00 p.m. at the City of Milpitas Council Chambers.

VI. Citizens Forum:

None

VII. Adoption of Agenda:

MOTION to approve Agenda of May 15, 2006.

M/S: Montano/ Estioko

Ayes: All

VIII. Unfinished Business:

1. Library Building Project Update

City of Milpitas CIP Manager Mark Rogge was not present at the meeting.

2. Library Governance Study Update

Principal Administrative Analyst Cindy Maxwell reported that the library management consultants have completed their study and draft report. The report will be presented to the Finance Subcommittee on June 7, 4:00 p.m., the Library Subcommittee on June 27, 5:30 p.m. and to City Council on August 1 at the Council Meeting. Maxwell would like to schedule a special meeting to present the report to the Library Advisory Commission on June 27 or June 28.

IX. New Business

1. Library Governance Special Meeting

The Library Advisory Commission discussed and agreed to hold the Library Governance Study Special Meeting on June 28, 2006 at 7:00 p.m. in the City Hall Committee Conference Room.

MOTION to approve the Library Governance Study Special Meeting on June 28, 2006.

M/S: Montano/Aoalin

Ayes: All

2. Open Government Ordinance Training video

Present Library Advisory Commissioners viewed the Open Government Ordinance video and signed the declaration verifying completion of annual training.

3. 4th of July Parade Commission Participation

The Commission discussed and agreed not to participate in the 2006 City of Milpitas 4th of July parade.

MOTION not to participate in the 2006 City of Milpitas 4th of July parade.

M/S: Montano/Aoalin

Ayes: All

X. Other Business

1. Friends of the Milpitas Library

None.

2. County Librarian Report

County Librarian Cervantes announced the following items:
The Santa Clara County Library Joint Powers Authority Board meets to approve the FY 2006-07 Budget on Thursday, June 1, 2006 at 1:30 p.m.

The Governor's May Revised Budget includes an increase of \$7 million for Public Library Foundation (PLF) funds and \$7 million for Transaction Based Reimbursement (TBR) funds for public libraries. Santa Clara County Library would realize a significant increase from TBR if the budget is approved by the State Legislature.

The Santa Clara County Library held its first Staff Development Day on May 5, 2006. All libraries were closed that day so that staff may participate in this training. The training was a great success.

Proposition 81, a statewide measure that would provide \$600 million to support library construction, will appear on the June 2006 Primary ballot.

The City of Morgan Hill held a groundbreaking ceremony for a new 28,000 square foot library on Saturday, May 13, 2006.

3. Community Librarian Report

Community Librarian Arbaugh reported on the following items:
The kick-off for the adult summer reading program will be Saturday, June 3. Hawaiian music and a balloon artist will be present from 2:00-4:00 p.m. that afternoon.

Volunteer Income Tax Assistance (VITA) volunteers helped 160 people prepare their income tax returns. The library has offered a venue for this program for the last 15 years.

The book group is reading *Dry: a Memoir*, by Augusten Burroughs and will discuss on May 24.

The Milpitas Community Library will be closed for Memorial Day on Sunday, May 28 and Monday, May 29. The Library will also be closed on Tuesday, July 4.

4. City Council Report

Council member Giordano reported on the following items:
From the April 18, 2006 meeting, the Council approved Community Development Block Grant (CDBG) funding for \$600,963, down \$69,889 due to a Federal HUD cut. Council authorized staff to negotiate a Project Labor Agreement to ensure the building of the new library remains within budget and on time.

From the May 2, 2006 meeting, Council looked at the possibility of eliminating certain housing units in the Midtown Project in efforts to alleviate congestion. At this juncture in the FY 2005-06, the City operations are currently at a 71.6% expenditure of the budget. Council is please that the City has been able to keep costs low during this year's financial duress.

From the May 8, 2006 meeting, Council announced the \$6.1 million shortfall has been reduced without program reductions. The remaining deficit will be made up using one-time funds. The FY 2006-07 Budget will be adopted on May 16, 2006.

5. City Staff Report

Recreation Program Coordinator Bueno reported on the following items:

The 2006 Summer Concert Series begins its season on Tuesday, June 27, 6:00-8:00 p.m. at Murphy Park with Hurricane Sam and the Hot Shots.

The Memorial Day Ceremony will be held on Monday, May 29, 9:00 a.m. at the Veteran's Memorial Park.

The Kaiser Wellness Series continues with the presentation "Your Prescription to Thrive!: How Healthy Eating and Active Lifestyle Can Be Yours." Dr. Sheila Chang, M.D. will discuss proper diets and exercise regimens to improve your health on June 7, 7:00 p.m. at the Milpitas Sports Center Conference Room.

City offices will be closed for holidays on Monday, May 29 and Tuesday, July 4.

IX. Future Agenda Items

None

X. Adjournment

There being no further business, Chairperson Hay adjourned the meeting at 8:15 p.m. to the next regularly scheduled meeting on July 17 at 7:00 p.m.

MOTION to adjourn the meeting.

M/S: Aoalin/Hay

Ayes: All